

DEPUTY SHERIFF

Description:

Enforces federal, state, and local laws by serving legal documents, patrolling, apprehending suspects, serving civil process, responding to service calls. May assist in detention and transport. Performs investigations and searches, write reports and testimony in court. Administers educational programs in assistance, disasters, manhunts, and other duties as he/she may be assigned.

Requirements:

Must be twenty-one(21) years of age. Must have a level of education equivalent to four years of high school. Must hold and maintain basic peace officers certificate issued by the Texas Commission on Law Enforcement (TCOLE). Must successfully pass a background investigation and be of sound mind and good character. Must possess a working knowledge of the Texas and US Constitution, Texas Penal Code, Texas Code of Criminal Procedures, and other statues that he/she is called upon to enforce, Must possess and maintain a valid Texas Operator's Driver's License with an acceptable driving record, Must be able to work shift work and establish and maintain effective4 working relationships with other county employees and the general public.

Minimum Starting Salary – \$45,000

CORRECTIONAL OFFICER (COUNTY JAILER)

Description:

Under general supervision, this position is accountable for providing supervision and control of inmates during their booking, preliminary holdover, identification, confinement, recreation release, and all other aspects of incarceration within the secure facility of the Coryell County Jail.

Requirements:

Ability to understand and follow written laws, regulations, and policies, as well as verbal procedural tasks and instructions. Must successfully pass a background investigation and be of sound mind and good character. Must be able to efficiently organize and process work, establish and maintain effective working relationships with other employees, law enforcement personnel and the general public. May require prolonged sitting, standing, walking and regular ascent/descent of stairs . Will work twelve (12) hour shifts and must be able to work shift work. Perform related duties as required. Must have the ability to obtain a certification from the Texas Commission on Law Enforcement (TCOLE) county Jailer Certification.

Must be 18 years of age. Must have a level of education equivalent to four years of high school.

Minimum Starting Salary: \$40,000

COMMUNICATIONS OFFICER/DISPATCHER

Description:

Dispatches emergency calls by contacting units and relaying calls, providing fire, ambulance and law enforcement assistance, monitoring officers' status and radio frequencies, monitoring traffic stops for officer safety, broadcasting state and nationwide teletypes, providing back-up units, responsible for answering 9-1-1 phone calls, be efficient in computer operations. Must be able to relay information accurately and with clarity in stressful and tense situations. Answer non-emergency calls by assisting citizens and law enforcement with needed services, receiving calls for service, problem solving and routing calls to be appropriate department or agency. Performs related duties by checking and entering stolen items, receiving, and routing administrative messages, confirming, and entering warrants, maintaining wrecker logs, checking criminal histories, maintaining, and updating protective orders. Perform related duties as required.

Requirements:

Work requires knowledge necessary to understand basic operational, technical, or office processes. Must have a level of knowledge equivalent to four years of high school or the equivalent. Must successfully pass a background investigation and be of sound mind and good character. No experience required, Must possess, and maintain a valid Texas Operator's Driver's License with an acceptable driving record. Must have the ability to obtain a certification from the Texas Commission on Law Enforcement (TCOLE) in Communication (Dispatcher) Certification.

Must be 18 years of age.

Minimum Starting Salary – \$35,000

Benefits:

- Family Medical Leave
- Vacation
- Military Leave
- Paid Holidays
- Overtime/Compensatory Time
- Insurance Packages
- Retirement Systems

You are responsible for obtaining correct names, addresses, and phone numbers for your application. If information cannot be verified due to incorrect/missing information, your application may be disqualified.

APPLICANTS MAY BE REJECTED FOR EMPLOYMENT AT ANY POINT IN THE PROCESS. ANY MISREPRESENTATION OR OMISSION IN THE APPLICATION OR OTHER FORMS WILL BE GROUNDS FOR REJECTION OR DISMISSAL.

If you have any questions, please call 254-865-7201